OCEANPORT BD OF ED-02503830 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	OCEANPORT BD OF ED-02503830	102	05/15/2026	CAP Accepted

Corrective Action History

Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/04/2026 12:33 PM

CAP Accepted

Corrective Action Plan: Submitted by Geraldine Martinez 05/01/2026 10:59 AM

We contact Genesis to see if there was a way to flag applications that are marked foster, migrant, etc. We found that this feature did exist, but needed to be turned on in the system. That has now been completed.

Additionlly, verification letters were sent to the family for application #223. The first letter was sent on April 15, with a follow up email on April 22. I received a response from the parent on April 22, but not documentation to verify income and/or foster status. A second notice was mailed on April 24, with a follow up email on Apirl 29. We did not get a response to this letter or email. No verification documentation has been provided as of April 30. On May 1, a letter was mailed and emailed to inform the family that they are no longer eligible for benefits. The meal counting system will be updated to stop benefits on May 10. If you need copies of the letters with names redacted, please let me know.

Flagged by Corinne Santos-Hernandez 04/17/2026 09:23 AM

The USDA Eligibility Manual for School Meals states that foster children are categorically eligible for free meals. However, if the foster box is checked off on the application the SFA must verify foster status. Under 7 CFR 245.6, SFAs must ensure that applications are complete and accurate before approval. This includes verifying any categorical eligibility claim (such as foster status) when the child is not directly certified or certified through documentation from courts or state/local foster agencies. The state agency recommends when an applicant selects the “Foster Child” checkbox on the online free and reduced-price meal application, the system must NOT auto-approve the application. The online application system should include a brief processing delay for any application indicating foster status, allowing the SFA adequate time to review and verify the information before approval. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

The application was selected for verification because the foster child checkbox had been marked. The household also entered income information; however, the amount reported was $572,383 per month and clearly inconsistent with reasonable household income and appeared to be a data entry error. During verification, it was confirmed that the student was not a foster child. Because the incorrect income amount would have changed the student’s eligibility from categorically free to paid, the determining official attempted to contact the household for clarification. The parents of the student do not speak English as their first language, and the determining official experienced difficulty reaching them. Translated letters were mailed to the household to request accurate income information and provide instructions for responding. Unfortunately, the family did not contact the determining official or submit the required documentation within the allotted timeframe. As a result, the student’s meal benefit was changed to paid in accordance with verification procedures.

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	OCEANPORT BD OF ED-02503830	129	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/04/2026 12:33 PM CAP Accepted				
	Corrective Action Plan: Submitted by Geraldine Martinez 05/01/2026 10:59 AM We contact Genesis and found that notification Form 70 is available for use. We will be sure to use the correction form moving forward.				
	Flagged by Corinne Santos-Hernandez 04/17/2026 09:22 AM Households must be notified, either in writing or verbally, of their eligibility status as approved for free or reduced price benefits. The SFA is currently using its own household notification letter; however, the SFA is recommended to use Form 70 issued by the state agency. The updated state form includes the most current information regarding Summer EBT and school meal eligibility. If the SFA chooses not to use the state agency's Form 70, any alternate notification letter must include all of the same required information. Form 70 has been uploaded in the documents section for reference. Please review that section to ensure the correct form is used. The form is also available on the New Jersey Department of Agriculture's forms website. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	OCEANPORT BD OF ED-02503830	709	09/02/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 09/15/2026 01:14 PM CAP Accepted				
	Corrective Action Plan: Submitted by Geraldine Martinez 08/27/2026 11:44 AM Jeanette Ross, Foodservice manager will go though all of the a la carte items and non program items to make sure we are charging the correct prices. All of the prices will be checked on September 1. This is the first day back after the summer break. All of the a la carte items sold are marked at up at a 40% food cost. Any new items that are brought in are also checked at time of purchase.				
	Flagged by Lisa Garland 08/26/2026 09:10 AM FINDING: Non-Program Food Revenue Tool. Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply Please submit a required Corrective Action Plan Thank You				

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Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged